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| JES PTO Board Meeting, October 2018 |

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|  10/22/2018 | 5:35-6:40 | JES Library |

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| Meeting called by | Holly Schulkers, PTO President |
| Type of meeting | PTO Board Meeting |
| Facilitator | Holly Schulkers |
| Note taker | Sara Ryan |
| Timekeeper | Sara Ryan |
| Attendees | Ashley Dikeos, Holly Schulkers, Billie Heilman, Tricia Powell, Jennifer Flynn, Katie Leftin, Sara Ryan, Courtney Rhorer, Sara Ziegler |

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| Meeting Called to Order |

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| Time allotted | Holly Schulkers |
| Discussion | Meeting Called to Order at 5:35 |
| Conclusions | Enter conclusions |

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| Agenda Topic 1 |

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| Time allotted | Holly Schulkers |
| Discussion | Old Business and Approval of Last Meeting’s Minutes |
| Conclusions | Motion to approve minutes: Billie HeilmanSecond to approve minutes: Tricia PowellOld Business:Teacher Wish List item figures from last year – Billie Heilman will review and prepare figures for review in November 2018 meetingPresident Elect position still vacant for 2019-20; Tricia Powell will reach out as mid-year outreach to solicit candidates |

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| Agenda Topic 2 |

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| Time allotted | Holly Schulkers |
| Discussion | POD Storage Update |
| Conclusions | POD secured for Hullabaloo storage; Billie Heilman has information and Holly Schulkers has emailed to PTO email address other key rental informationBilling happens in arrears at $175/month, no yearly charges availableVolunteer chairs will be notified for storage for items that need to go into storage as construction work continuesAshley Dikeos will confirm that last available date by which all items must moved out of JES spaces and into the POD. Plan for soon after the new year in 2019.The POD is accessible (stored in Ft Wright) but access is not necessarily easily accessible. Holly Schulkers retained all signs for use next year without having to access POD for next year. |

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| Agenda Topic 3 |

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| Time allotted | Holly Schulkers |
| Discussion | Teacher Grant Information |
| Conclusions | Julie Dashley teacher grant request item was $75 over her allotment but overage has submitted for review by the PTO. Vote taken in meeting – additional funding unanimously approved by all in attendance. |

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| Agenda Topic 4 |

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| Time allotted | Billie Heilman |
| Discussion | September 2018 Financials |
| Conclusions | Hard copy of September financials circulated along with preliminary figures for Hullabaloo 2018.Special project funding in September included provisions for groundbreaking, Tinker Crates.Checks that cleared in September included checks for Board insurance, Grandparents Day provisions, printing for Hullabaloo.Mindful Music request from Ms. Vanderpool to come out of Mindfulness Yoga line item in Health and Wellness – but amount will be prorated at time of subscription. To be discussed further before request submitted.Moving Minds credit has been issued to JES - $59.55. Teacher representatives to PTO Board will review to see if any items can be secured for the amount of credit.Hullabaloo preliminary figures were reviewed. Figures not finalized for key areas, including Major Raffle. Silent Auction $15,255. Games/tickets $6,364. Spirit Shop appears to be at a loss but the online sale is still going on through tonight (10/22) and additional funds will be raised through that. The Spirit Shop margin will be reviewed along with additional potential sale opportunities as year progresses. Consider leaving the online shop available continuously and host a table for sales during the Family Night at the Book Fair.Overall preliminary figures for Hullabaloo total out at $48,600. Budget figure was $50,000 but expenses are coming in lower than budget, so looking like overall budget numbers may be better than projected budget figure as estimated. |

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| Agenda Topic 5 |

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| Time allotted | Jessica Duke |
| Discussion | Hullabaloo/HullaBREW 2019 |
| Conclusions | Typically date for next year Hullabaloo happens in late October. Date not yet set with construction timetable unclear.Potential for location change – and impact to dates need to be reviewed/discussed. Mess Hall at Tower Park discussed as potential alternate location, with consideration of the outdoor space also available near Mess Hall. The possibility of not having a Hullabaloo festival was also discussed.Alternate fundraising efforts were reviewed – retain silent auction as one fundraising element, as well as the Major Raffle. HullaBREW could be considered as a separate entity/event. Further discussion and research on licensing will be facilitated on this topic.Additional item discussed included a spaghetti dinner that would also encompass silent auction, children’s art, major raffle, etc. Additional consideration was given to combining STEAM night and/or culture night with other fundraising efforts historically associated with Hullabaloo.Further discussion will take place at the November 2018 PTO meeting. |

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| Walk-On Topics – Concerns/Questions |

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| Time allotted | Open |
| Discussion | Thank you gifts for staff for Hullabaloo were discussed. No cash or gift cards are permissible per accounting standards (Jay, Paul, Jeff).Bricks from the demolition for potential donations were discussed. Holly Schulkers will research what was done at Moyer and Woodfill for this type of potential fundraising. |

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| Meeting Concluded and Adjourned |

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| Time allotted | Holly Schulkers |
| Discussion | Billie Heilman motion to adjourn.Tricia Powell seconded the motion.The meeting was adjourned at 6:40. |