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| JES PTO Board Meeting, November 2018 |

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| 11/26/2018 | 5:30-6:50 | JES Library |

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| Meeting called by | Holly Schulkers, PTO President |
| Type of meeting | PTO Board Meeting |
| Facilitator | Holly Schulkers |
| Note taker | Sara Ryan |
| Timekeeper | Sara Ryan |
| Attendees | Ashley Dikeos, Holly Schulkers, Billie Heilman, Tricia Powell, Jennifer Flynn, Katie Leftin, Sara Ryan, Jessica Duke, Sara Ziegler |

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| Call to Order |

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| Speaker | Holly Schulkers |
| Discussion | Holly Schulkers called meeting to order at 5:34pm |
| Conclusions | Enter conclusions |

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| Agenda Topic 1 |

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| Speaker | Holly Schulkers |
| Discussion | Old Business and Approval of Last Meeting’s Minutes |
| Conclusions | Enter conclusions |

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| Agenda Topic 2 |

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| Speaker | Holly Schulkers |
| Discussion | Teacher book fair wishlist (will defer to Billie’s agenda topics)  Cafeteria Treats   * @ Halloween, treats were charged as an extra to all students * Holly proposed that on holidays when special treats are offered, the cafeteria should give the treat to all students at no cost and invoice the PTO for the cost associated with the treats for   + - Ashley to research potential cost for ~2 treats and discuss logistics with Rhonda   President Elect Update   * Candidate may be moving out of district, not able to commit * Will consider outreach for additional potential candidates   Cafeteria Volunteer Update   * Julie Meyer will not be able to fill role after December 2018 * Tricia will reach out to Julie Meyer on logistics of the need for the volunteers and coordination to consider more ownership on the part of volunteers for signing up, finding subs, etc. |
| Conclusions | Enter conclusions |

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| Agenda Topic 3 |

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| Speaker | Billie Heilman |
| Discussion | October financials   * Review of October 2018 financials * Hullabaloo figures show slightly under projected funds to be raised but expenses under budgeted amount; year-end tax figures will still be tabulated * Special Projects funding included desserts for Groundbreaking celebration, popcorn, and buttons for Mrs. Zimmerman, as per PTO approval   Spirit Shop budget overage   * Hullabaloo Spirit Shop numbers are included in Hullabaloo numbers, which does factor considerably into the overall figure in the Spirit Shop budget numbers * Current projected overage is $160.74   + PTO Board voted to approve overage with majority voting affirmative   + Billie to review current state financials with volunteer lead for Spirit Shop, including the potential for selling current inventory   Book Fair   * Book fair basket figure is estimated at $50/teacher   + For any basket with books estimated over $50, the teacher will decide how to reduce to bring to $50 value   Latest Hullabaloo #’s   * See above * Net profit = $39,380.29 (overbudgeted by $1,119.71)   YTD Teacher Grants   * Each teacher is eligible for grants of $200, with 28 teachers eligible to apply for this funding |
| Conclusions | Enter conclusions |

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| Agenda Topic 4 |

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| Speaker | Julie Kuhnhein (Holly Schulkers on behalf of her) |
| Discussion | Father Daughter Dance Update   * Date held is January 26, 2019 * Theme is 50’s sock hop * Preliminary budget is showing under budget by $250 |
| Conclusions | Enter conclusions |

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| Agenda Topic 5 |

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| Speaker | Sara Ryan |
| Discussion | December PTO Meeting – Date Change Consideration   * PTO Board voted to cancel December 2018 meeting; PTO Board meeting will resume in January 2019 |
| Conclusions | Enter conclusions |

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| Walk-On Topics – Concerns/Questions |

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| Speaker(s) | Open |
| Discussion | Tricia Powell - Volunteer outreach for second half of year in January   * Will reach out now to solicit volunteers for the father/daughter & mother/son dances   Jennifer Flynn – Mindful Music   * Billie Heilman will reach out to Mrs. Vanderpool for the amount that will be due if the program is funded to start on January 7, 2019   Katie Leftin – Kindergarten Reading Program – Raz Kids in Reading A-Z   * Requesting funding for reading book program * Estimated cost $659.70 for all 3 K classes for subscription of service ($329.85 per class), licensing is per class * School would need to cover cost of paper/copying for hard copy of the books * May have use cases for K-2 to help justify costs * K Teachers will review via a free trial period and will make a recommendation as to whether funding is still requested for January 2019 |

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| Meeting Concluded and Adjourned |

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| Speaker | Holly Schulkers |
| Discussion | Tricia Powell motioned to adjourn.  Katie Leftin seconded the motion.  The meeting was adjourned at 6:50. |